ALL SAINTS' ANGLICAN CHURCH
HELEN D'AVIGNON ARCHIVES

Guide to the Collection

Compiled by
Conrad Reitz

City Hall Square
Windsor, Ontario
3rd Edition
May 2004
INTRODUCTION

The history of the Helen D'Avignon Archives is described on pages 124-130 of *Into the New Millennium* by Joanne and Conrad Reitz.

The Archives were granted a new lease of life when they were allocated a permanent home in a room on the second floor of Scott Hall in July 2001, and I was designated volunteer archivist. The Parish Council officially named the Archives the "Helen D'Avignon Archives" at its meeting on 15 May 2002, and they were dedicated by Bishop Jack Peck at a special service on 20 October 2002, when the rector of St. John's Church, Sandwich, Rev. Bill Bradley was the guest preacher.

For nearly three years I have been sorting, classifying and indexing the material in the Archives. As part of the process, I developed a *Guide to the collection* which was based on a system in use at St. John’s Church Peterborough, designed by the archivist and professor of history at Trent University, Dr. Elwood Jones, but which has been significantly modified, expanded and adapted to meet the needs of our particular collection.

This document, which will receive limited distribution to interested libraries and archives, consists of three parts:

1. An *Archives Policy* which was approved by the Parish Council on March 17 2004, and which provides guidelines for the development and management of the collection;

2. A *Guide to the Collection* which is an outline of the systematic arrangement of the documents and artefacts;

3. An *Index to the Collection* which is a catalogue of the items in the collection. This is a work in progress, as the project of indexing the items still has a long way to go, but will be updated in future editions.
ARCHIVES POLICY

Introduction

In order to ensure the continuity of the Helen D’Avignon Archives, a policy relating to the collection and management of documents and artefacts has been established. The background and history of the Archives has been reported on pages 124-130 of the history of All Saints’ Church, Into the New Millennium.

Definition

The Helen D’Avignon Archives is a repository for documents, photographs, audio-visual items and other artefacts bearing on the history and life of the church and of the parish.

Administration

The Archives is managed by a volunteer archivist who is appointed by the Wardens, and reports through the Parish Council to the rector.

It is the responsibility of the archivist to manage the collection, to develop and maintain a systematic arrangement of documents, to index items, to ensure that all office documents are reviewed and considered for preservation, to make a budget submission to Vestry, to solicit and receive donations of documents, photographs and artefacts from parishioners and former parishioners, to display photographs on the walls of Scott Hall, to promote interest among parishioners in the resources of the Archives, and to assist the rector and deacon with genealogical research and queries concerning birth, marriage and death information.

The archivist is supported by an Archives Committee of three or four members, recommended by the archivist and confirmed by the Wardens. The purpose of this committee is to advise on all matters relating to archives, to act as liaison with the rector and the Parish Council, to assist with the sorting, organization and indexing of documents, and to serve as a training ground for future volunteer archivists.
Physical facilities

The Helen D’Avignon Archives is located in room 3b on the second floor of Scott Hall, and sufficient furniture has been provided for the housing of material, and for work space. A fire-proof safe is used for the storage, security and fire and environmental protection of the birth, marriage, and death registers. Additional storage space in a safe in the deacon’s office is available for registers in current use.

Organization

A comprehensive Guide to the Collection has been compiled, which establishes a systematic arrangement of the material, based on sound parish archival principles, as well as to provide a detailed descriptive index and finding tool to the contents of the collection.

Collections policy

All archival documents, including baptismal, marriage and funeral registers will be housed in the Archives.

When church office documents and correspondence, and clergy papers are no longer considered to be active or useful, they should be cleared out of the church office files by the wardens and secretary. However, nothing should be discarded, but should be referred to the archivist for review, and for consideration for inclusion in the Archives.

All parish committees and organizations, including the Parish Council should be required to place their minutes, reports, correspondence, financial records and other documents in the Archives for permanent preservation. This policy excludes documents considered to be sensitive by the rector or the Wardens, including but not limited to personnel files and Screening-in-Faith files and other documents whose preservation or destruction is otherwise determined by Diocesan policy.

Parishioners should be asked to consider the Archives as a repository for personal documents, photographs, audio-visual items and other artefacts bearing on the history and life of the parish. Each member of the parish should be encouraged to keep the Archives in mind in their estate planning. Many items have no monetary value, but are inherently priceless, and should be preserved for posterity.
Personal documents which are regarded as confidential or sensitive may also be added to the Archives collection. However, they will be available for perusal only with the written authorization of the rector. Personal papers donated by lay members of the parish can remain sealed and closed to access for a specified period of time at the discretion of the donor.

Budget

The Finance Committee will recommend a budget each year, to be approved by Vestry, for the maintenance of the Archives and for the purchase of acid-free boxes, file folders and other supplies, the framing of pictures and photographs, the restoration of damaged material, etc.

Promotion

The resources of the Archives should be drawn to the attention of parishioners from time to time, by means of parish forums, exhibits, items in the Sunday Bulletin, and posting on a web site.

Adopted by the Parish Council, March 17 2004
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Cover illustration: *All Saints’ Church*. Alice Johnson 1908. Oil on canvas. 26 x 22 cm
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Catering Committee
Chancel Guild (1885)
Choir (1882)
Church School/Sunday School
Essex Deanery Clericus
Essex Deanery Great Chapter
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Girl Guides/Boy Scouts (1910/1911)
Haiti Outreach
Inspiration '89
Into the new millennium
Ipsi Dixit W.A. (1936)
Junior Brotherhood of St. Andrews
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3rd ed. May 2004

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<th>No.</th>
<th>Baptisms:</th>
<th>Confirmations:</th>
<th>Marriages:</th>
<th>Burials:</th>
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<td>1852-1874: missing</td>
<td>1852-1857: missing</td>
<td>1852-1872: missing</td>
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<tr>
<td>No. 2</td>
<td>1896 - 1902 destroyed by fire</td>
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<td></td>
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</table>

1 Adapted from the St. John's Peterborough Parish Archives General Guide, with the permission of the Parish Archivist, Dr. Elwood Jones
2 This is a work in progress, and a revised document will be made available when it is updated
3 Dark red letters on right-hand side of page indicate location; blue type indicates missing records; olive type indicates references to other locations; green indicates files to be sorted; pink type indicates no documents in this section as yet
No. 3  Baptisms:  July 19 1903 - Nov. 21 1910 (1106-1391)  
Confirmations:  1905 - March 29 1917  
Marriages:  July 1 1912 - April 17 1913 (1-10)  
Burials:  Dec. 7 1903 - Dec. 17 1919  

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No. 2  1896-1902  - see 11.1 no. 2 above  
No. 3  July 19 1903 - Nov. 10 1910  - see 11.1 no. 3 above  
No. 4  Not used?  
No. 5  Sept. 3 1910 - Feb. 18 1924  
No. 6  March 1 1925 - March 13 1932  
No. 7A  March 27 1932 - Jan. 28 1937  
No. 7  March 1 1937 - April 3 1938  
No. 8  April 3 1938 - June 29 1941  
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1917 - 1925  - missing  
March 15 1926 - Feb. 23 1992  

K
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<td>May 25 1858 - Dec. 25 1872</td>
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<td>Feb. 17 1888 - Sept. 4 1890</td>
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<td>Sept. 8 1890 - Sept. 12 1896</td>
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<td>May 1 1899 - May 8 1900</td>
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<td>15 Aug. 1900 - June 10 1903</td>
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<td>17</td>
<td>June 2 1904 - Feb. 18 1908</td>
<td>A 2</td>
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<td>18</td>
<td>May 30 1900 - Nov. 5 1901</td>
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<td>Nov. 6 1901 - May 21 1904</td>
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<td>Feb. 23 1905 - Nov. 25 1905</td>
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<td>Nov. 25 1905 - July 4 1906</td>
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<td>Aug. 17 1907 - March 8 1908</td>
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<td>March 9 1908 - Aug. 26 1908</td>
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<td>Aug. 27 1908 - April 17 1909</td>
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<td>Feb. 3 1910 - Aug. 1 1910</td>
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<td>Nov. 14 1911 - Feb. 17 1912</td>
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<td>Aug. 7 1914 - June 21 1915</td>
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<td>Sept. 27 1919 - Aug. 8 1920</td>
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<td>July 28 1921 - July 26 1924 (Rev. Tully)</td>
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<td>Jan. 20 1934 - July 22 1936</td>
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<td>Dec. 23 1939 - Aug. 2 1941</td>
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<td>Aug. 2 1941 - June 5 1943</td>
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<td>Sept. 27 1947 - Jan. 26 1950</td>
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<td>Jan. 28 1950 - Dec. 27 1952</td>
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<td>Jan. 7 1953 - Dec. 30 1957</td>
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<td>Jan. 24 1958 - June 7 1969</td>
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<td>71</td>
<td>June 21 1969 - July 2 1977</td>
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No. 72  July 16 1977 - Nov. 17 1984  
No. 73  Nov. 7 1984 - Sept. 5 1987  
No. 74  Sept. 5 1987 - Oct. 14 1989  
No. 75  Oct. 28 1989 - July 21 1992  
No. 76  Sept. 5 1992 - May 15 1999  
No. 77  May 22 1999 -  

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April 10 1873 - Feb. 12 1887 [see 11.1 no. 12 above]  
Dec. 6 1889 - Aug. 17 1904 - see 11.1 no. [1] above]  
Dec. 7 1903 - Dec. 29 1919 [see 11.1 no. 3 above]  
Jan, 1 1920 - Jan. 28 1928  
Jan. 26 1928 - Nov. 10 1940  
Nov. 13 1940 - Feb. 15 1956  
Feb. 19 1956 - July 4 1986  
October 1986-  

11.7 Preachers' books and Vestry register of services

April 18 1897 - Nov. 26 1906  
Nov. 1906 - Aug. 1917 - missing  
Aug. 19 1917 - Dec. 18 1921

Signature of the Prince of Wales (later Edward VIII, afterwards Duke of Windsor) October 24, 1919

Dec. 12 1921 - Jan. 23 1928  
Jan. 1 1928 - March 8 1933  
March 12 1933 - Oct. 24 1937  
Oct. 25 1937 - June 28 1942  
June 30 1942 - Dec. 31 1947  
Jan. 1 1948 - May 28 1950  
May 28 1950 - May. 31 1953  

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May 31 1953 - April 27 1966  
1966 - 1986  
June 3 1987 - July 1 2001  
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Nov. 27 1938 - June 26 1955  
June 26 1955 - Oct. 11 19?  
June 27 1971 - June 29 1976  
June 29 1976 - July 15 1979  
June 16 1977 - Sept. 9 1994  
July 29 1979 - Feb. 28 1983  
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Memorial Committee minutes 1963-1966  
Memorial fund, 1963-1967  
Organ fund donations 1978-1982 (2 3" x 5" card boxes)  
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Remembrance and memorial donations (box)  
[Files to be sorted]  
Index to memorial hymn and prayer book donors

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Confirmation lists and notes  
Memorial correspondence and notes  
Marriage applications  
Index to baptisms, confirmations, burials (1874-1904)  
comp. by Ontario Genealogical Association
12 Parish business

12.1 Select Vestry/Management Board/Parish Council minutes, reports and correspondence

Select Vestry Sept. 16 1909 - May 11 1923
Select Vestry Nov. 23 1923 - Dec. 6 1932
Select Vestry Dec. 6 1932 - Feb. 4 1936
Vestry clerk Feb. 4 1936 - Dec. 4 1940

Frank Ellis (Vestry clerk and secretary - ring binder) Nov. 7 1938-Dec. 7 1940 - includes minutes of Select Vestry meetings, Feb. 4 1936-Dec. 9 1940

Board of Management Jan. 1939 - 11 May 1944

May 1944 - Dec. 1949 (Missing)
Feb. 9 1950 - 10 Jan. 1952
10 Feb. 1955 - 10 Dec. 1959
Misc. and duplicates, 1954-1960
12 Jan. 1962 - 23 Feb. 1963
14 Feb. 1963 - 14 Jan. 1964
30 Jan 1967 - 22 Jan 1968
Misc. and duplicates, 1961-1970
19 Feb. 1970 - 10 March 1971

April 1972 - Aug. 1978 (Missing)
Misc. corresp. and reports, 1981-1986
11 Nov. 1981 - 10 Nov. 1982
Miscellaneous file 1982-1984
Correspondence and notes, 1985-1987

12.2 Annual Congregational and Vestry minutes, reports and correspondence

12.21 Annual Congregational/Vestry meeting, A 3
April 1 1872-January 21 1929 (1927-1929 water-damaged) Note by M.J. Lewis, June 29 1999: Found by a Fred Smith who buys "lots" at Estate sales. No one is certain which estate this particular carton came from (it would be in Windsor). A close friend and former member of All Saints, Beverley Bedell Minnis, retrieved this minute book and called Jack and Mollie Lewis to come to her home in Morpeth to collect it and take the Minute Book "home" to All Saints - "missing" for 72 years.

12.22 Annual reports (printed) D 3
1909, 1910-1911, 1912-1913, 1916
1928
1939
1960, 1961
12.23 Annual Congregational/Vestry meetings

Congregational/Vestry meetings, Jan. 20 1930-Jan, 28 1957
Annual Congregational meeting 1950-1952 [file folder]

12.24 Annual Vestry meeting

(* Includes Minutes of previous year’s Annual meeting)

<table>
<thead>
<tr>
<th>Date of meeting</th>
<th>Year</th>
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<tbody>
<tr>
<td>Jan. 31 1955</td>
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<td>1957</td>
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<td>Jan. 26 1959</td>
<td>1958</td>
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<td>Feb. 1 1960,</td>
<td>1959</td>
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<td>Jan. 30 1961</td>
<td>1960</td>
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<tr>
<td>Jan. 29 1962</td>
<td>1961</td>
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<tr>
<td>Jan. 28 1963</td>
<td>1962</td>
</tr>
<tr>
<td>Feb. 17 1964</td>
<td>1963</td>
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<tr>
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<td>1964</td>
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<tr>
<td>Jan. 27 1966</td>
<td>1965*</td>
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<tr>
<td>Jan. 30 1967</td>
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<tr>
<td>Jan. 22 1968</td>
<td>1967</td>
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<tr>
<td>Jan. 20 1969</td>
<td>1968</td>
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<tr>
<td>Feb. 9 1970</td>
<td>1969</td>
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<tr>
<td>Jan. 31 1971</td>
<td>1970</td>
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</table>

1972 (Missing) 1971
Jan. 1 1973      1972
Jan. 13 1974     1973
Jan. 28 1977     1974
Jan. 25 1976     1975
Jan. 30 1977     1976
Jan. 29 1978     1977

Annual Vestry meeting minutes, 1978-1989
Jan. 28 1979     1978
Jan. 27 1980     1979
<table>
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<th>Date</th>
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<tbody>
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<td>Jan. 30 1983</td>
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<td>Feb. 1 1998</td>
<td>1997*</td>
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<td>Feb. 7 1999</td>
<td>1998*</td>
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<tr>
<td>Feb. 20 2000</td>
<td>1999*</td>
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<tr>
<td>Feb. 4 2001</td>
<td>2000*</td>
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<td>Feb. 3 2002</td>
<td>2001*</td>
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<td>Feb. 3 2003</td>
<td>2002*</td>
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Annual Vestry meeting - Vestry clerk (Claudette Henry) 1992-1996

<table>
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<th>Year</th>
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<td>Feb. 4 2001</td>
<td>2000*</td>
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<td>Feb. 3 2002</td>
<td>2001*</td>
</tr>
<tr>
<td>Feb. 3 2003</td>
<td>2002*</td>
</tr>
</tbody>
</table>

Board of Management and Vestry - Miscellaneous

12.3 Correspondence

Correspondence, 1870 -1930 (Miscellaneous early papers and notes)
Correspondence, 1931-1980
Correspondence, 1952
Correspondence, 1981-2000
Correspondence, 1987
Correspondence, 2001-

12.4 Newsletters

12.41 *The Parish Magazine, No. 1, Nov. 1925*
12.42 *The Clarion, v. 1 no. 2, 3, 4, 5, 6*
12.5 Special services

Queen Victoria's Jubilee Thanksgiving Service, 21 June 1897
Queen Victoria's Memorial Service, 2 February 1901
Coronation of King Edward VII, 22 June 1902 ( Freemasons)
Coronation of King Edward VII, 26 June 1902 ( Church of England)
Jubilee and Harvest Thanksgiving Service, 5 November 1905
King Edward VII Memorial Service, 20 May 1910 (2 copies)
Institution and Induction Rev. Arthur Carlisle, 3 Nov. 1910
Church Parade and Divine Service, 6 November 1910
King George V Coronation ( Diocese of Huron)
King George V Coronation, 22 June 1911 ( All Saints)
Special Service of Thanksgiving for Victory, 1 December 1918
1st St. Andrews Day Concert Nov. 30 1939 and History of St. Andrews
Order of Service at the Cessation of Hostilities, May 8 1945
Service of Memory and Thanksgiving 3rd Anniversary. Dieppe 19 Aug. 1945
Founders Day Service, 50th Anniversary, I.O.D.E. 12 February 1950
Queen Elizabeth II Coronation Service, 31 May 1953
100th Anniversary Celebration, 1855-1955, 3 Nov. 1955
Installation of Rev. R. Rayson as Principal of Canterbury College, 20 Sept. 1958
Institution and induction of Rev, Canon J.G, Lethbridge, 11 Feb, 1964
Order of service for the making of deacons, 24 May 1968
Ordination of priests: Rev. Laverne Jacobs, Rev. Erwin Oliver, May 8 1975
Senior citizens service, 17 June 1979
Service of dedication for the new organ, 4 Nov. 1979
Senior citizens service, 15 June 1980
25th Anniversary, Canterbury College, 21 Nov. 1982
Grand Lodge Masons of Canada Divine Service, 15 May 1983
Centennial Interfaith Service, 17 May 1992
Consecration of the Rev. Canon Jack Peck, 19 September 1992
Life and witness of Diana, Princess of Wales, 6 Sept. 1997
Anglican/Lutheran Service, 24 March 2002
Remembrance ... Queen Mother, April 9 2002
Consecration of the Ven. Robert Bennett, 14 Sept. 2002
150th patronal and anniversary services, 3 November 2002
Induction of Canon Bill Gray, 9 February 2003
Vesper Service for the Supreme Council of Freemasons. 11 Sept. 2003
Collation of Rev. William Gray as Archdeacon of Essex, 16 Sept. 2003
Cemetery Thanksgiving and Rededication, St. John's (Sandwich) - March 21 2004

12.6 Funeral liturgies  

12.7 Prayers of dedication  

12.8 Confirmation classes  

12.9 Liturgical Year  
12.91 Worship schedule  
12.92 Lenten (Noonday) Services  
12.94 Maundy Thursday  
12.95 Good Friday  
12.96 Canada Day  
12.97 Christmas  
   Pageant  
   Carol service  

12.10 Parish lists  

Communicants' signatures 1922  
Easter Communion 1929-1942  
Easter Communion, 1943-1948  
Directory 1970  
Parish list 1975  
Parish list 1977  
Parish list Nov. 14 1979  
Parish list - roldeex cards - circa 1981-1985  
Directory 1985  
Parish list 1990  
Parish list 1996  
Membership list, February 1997  
Let's get acquainted 1997  
Let's get acquainted 3 ring binder with photographs  
Celebrating 150 years 1852-2002  
Parish list, June 2002  
Membership list, May 2004
12.11 Promotional material

Resources and catalogues

12.12 Stewardship

Response programme, 1984-86
Paris Responding in Faith
Membership Development Committee
Miscellaneous

12.13 Lay Readers

12.14 Staff

Applications
Walter Dobric
Miscellaneous

12.15 Diocese of Huron

13 Parish financial records

13.1 Ledgers

1933-1938
Centenary and other special funds, 1953-1962 (on floor under table)
No. 1 - 17, 1933-1984 (on floor under table)
Donations record [n.d.]
Donations, 1971-1979
Discretionary Fund ledger, 1971-1979 (on floor, under table)
Discretionary Fund ledger, 1979-1984 (on floor, under table)
Ledgers - 1978-1986: General account 1979
Ledgers - 1968-1984
Pay records 1984
13.2 Pledge accounts

All Saints' Sunday School Building Fund, 1913-1923  D 4
Pledge accounts, 1956-1957: 1-300 (on floor under table)  D 4
Pledge accounts, 1956-1957: 301-500 (on floor under table)  D 4
Pledge accounts, 1977-1981  D 4

13.3 Trust Accounts

Investment Review Committee  G

14 Clergy papers and correspondence  G 3

Rev, R. Charles Brown  B 1
Rev. L. Carl Swann  B 1
Rev. W. Gerald Burch  B 1
Canon G.A. Ruskell  B 1
Canon J, G. Lethbridge  B 1
Rev. Don Clark  B 1
Archdeacon Jack Peck  B 1
Archdeacon Bob Bennett  B 1
Archdeacon William Gray  B 1

15 Parish Organizations
(In alphabetical order)

All Saints' Academy of Christian Studies  B 1

All Saints Mission Band (Ladies, teachers, older scholars of the Sunday School)  E 1

Minutes: June 4 1892 - October 23 1895

Alpha Sigma Women's Auxiliary "B" Branch (1927)  E 1

Minutes: Jan. 11 1927 - Nov. 17 1931
Minutes: March 23 1937 - Dec. 10 1940
Minutes: Oct. 26 1943 - Dec. 10 1946
Minutes: Jan. 14 1947 - Mar. 13 1951
Minutes: March 27 1951 - Dec. 11 1956

**Anglican Church Women (1967)**

Minutes, (1968-1983)
Membership records, 1969-1971
Financial records 1978
Miscellaneous

**Anglican Fellowship of Marriage (1949)**

Minutes: Jan. 26 1949 - Aug. 19 1954

**Anglican Young People's Association (1906)**

Cash book: 1923 - 1927
Cash book: 1927 - 1931
Minutes: June 6 1928 - May 31 1931
Minutes: Sept. 23 1931 - June 8 1932
Cash book: Sept. 1 1931 - May 1933
*A.Y.P.A. Chatterbox*, 1943-1945
Minutes: Jan. 27 1945 - Nov. 14 1951
*Old Black Joe's minstrel show* - scripts, 1945-1949

**Anniversaries - Miscellaneous**

**Anniversary Committee (70th, 1925)**

**Anniversary Committee (80th, 1935)**

**Anniversary Committee (90th, 1945)**

Minutes, May 14 1945 - Nov. 4 1945

**Anniversary Committee (100th, 1955)**

**Anniversary Committee (115th, 1970)**
Anniversary Committee (125th, 1980)  E 1

Anniversary Committee (130th, 1985)

Anniversary Committee (135th, 1990)

Anniversary Committee (140th, 1995)  E 1

Anniversary Committee (150th, 2002)  E 1

Miscellaneous (Box)
Anniversary moments
Correspondence (Ring binder)

Archives (1980)

Correspondence, 1982-2001 (Ring binder)  E 1
Archive Associations
  Archives Association of Ontario
  Canadian Council of Archives
  Windsor Municipal Archives
Budget and accounts
Guide to the collection
Miscellaneous
Supplies
Marg O’ Neil, 1965-1979
Helen Jones/Joyce Meanwell, 1980-1993
Mike and Pat Broadbent, 1994-1996
Conrad Reitz, 2001-
  Archivist’s corner
  Correspondence and reports
  Journal
  Miscellaneous

Awards Committee  E 2

Awards, 1947-1966

Border Cities Ministerial Association (1918)  E 2

Minutes: May 1 1918 - April 9 1923
Catering Committee

List of workers, procedures, menus, 1956-1961
List of workers, procedures, menus, 1962-1963
List of workers, procedures, menus, 1964-1967

Chancel Guild (1885)

Expenses and receipts: 1907 - 1910
Expenses and receipts: 1911 - 1921
Minutes: Nov. 1932 - Oct. 1945
Expenses and receipts: Jan. 9 1933 - Dec. 30 1943
Expenses and receipts: 1944 - 1945
Expenses and receipts, 1951-1957
Expenses and receipts, 1957-1969
Chancel Guild album
Chancel Guild album (1992?)
Receipts 1992
Miscellaneous

Choir (1882)

Photographs
Index to hymns, 1959-1965
Junior Choir roll books
  Nov. 1960-May 1963
  June 1963-Sept. 1966
  Oct. 1966-April 1969
  Oct./Dec. 1970
  May 1969-June 1971
  Sept./Oct. 1971-June 1973

Church School/Sunday School

Attendance record/teacher's book (Miss Benfield) 1957-1967
Miscellaneous
Essex Deanery Clericus

Minutes and correspondence 1969 -1972

Essex Deanery Great Chapter

1968-1973

Essex Deanery Youth Ministry

Girl Guides/Boy Scouts (1910/1911)

Haiti Outreach

Inspiration '89

Into the new millennium

Contributions
Correspondence
Costs and financial reports
Final draft
Images
Orders
Preliminary drafts
References
Research notes

Ipsi Dixit W.A. (1936)

Documents, 1936-37

Junior Brotherhood of St. Andrews

Minutes: Jan. 17 1932 - Oct. 21 1935

Junior Chancel Guild - Girl Guide Chapel of the Good Shepherd (1935)
The Chapel of the Good Shepherd - leather-bound, hand-lettered book
listing contributions to the design and construction of the Chapel
Minutes: Nov. 28 1948 - May 25 1954

Library (1994)

Men's Club (1951)
Minutes: Nov. 7 1951 - Sept. 22 1952
Miscellaneous

Mother's Club (1917)
Music at All Saints

Correspondence
Miscellaneous

Parish Forum

Parish Life Mission

Parish Workers' Guild (1929)
Minutes: June 4, 1940 - Oct. 2 1945
Minutes: Nov. 4 1945 - Nov. 23 1954
Minutes: Dec. ? 1954 - Nov. 20 1959
Roll book, 1945-1958
Menus, etc.: Jan. 1956 - Feb. 12 1963
Minutes: Jan. 19 1960 - Nov. 23 1967
Ledger: Jan. 16 1962 - Oct. 31 1965
Brunches, etc.: Sept. 16 1964 - Oct. 15 1966
Ledger: 1965 - 1968

Red Cross Unit

Minutes: Dec. 9 1942 - Dec. 5 1945
Retreats

St. Hilda's Guild

Minutes: Jan. 6 1966 - Nov. 1973

St. Leonard's House (1962)

Minutes
Members
Women's Auxiliary of St. Leonard's House: Minutes 1963-1964

St. Martin's Guild of Service (1942)

Minutes
Minutes, roll call and membership. 1979-1983
White gifts
Miscellaneous [to be sorted]

Scott Hall Co-op [to be sorted]

Correspondence
Miscellaneous

Servers' Guild (1936)

[Record of duties] 1956-1963
Miscellaneous

Social Services Club (a.k.a. Edith Carney Club) (1911)

Minutes, Feb. 5 1915 - Nov. 1 1921
Documents, 1919-1921

Social Services Committee

Mann Report
Minutes  
Correspondence  
Miscellaneous  

Vacation Bible School  E 3  

Daily vacation Bible school - our record book, 1944-1947  
Vacation Bible School, 1949  

We-Ne-Ju Club (1936)  E 3  

Woman's Auxiliary, "A" Branch (1890)  E 3  

Minutes: Dec. 6 1906 - Apr. 24 1911  
Minutes: Jan. 7 1918 - Nov. 1 1920  
Minutes: Dec. 6 1920 - Dec. 5 1921  
Minutes: Dec.- 13 1926 - September 1928  
Minutes: Dec. 2 1929 - Dec. 5 1932  
Minutes: Dec. 12 1932 - Mar. 4 1935  
Minutes: Nov. 9 1936 - Oct. 3 1938  
Minutes: Oct. 11 1938 - Apr. 1 1940  
Minutes: Apr. 8 1940 - Nov. 3 1941  
Minutes: Nov. 10 1941 - Nov. 23 1942  
Minutes: Nov. 27 1942 - Oct. 16 1944  
Dues receipts: Jan. 1944 - Dec. 1958  
Minutes: Oct. 23 1944 - Feb. 20 1946  
Attendance record: Jan. 1945 - Dec. 1973  

W.A. Handbook (1951)  
Minutes: Feb. 4 1955 - May 9 1960  
Minutes: June 13 1960 - Sept. 23 1968  
Miscellaneous  B 4  

Woman's Auxiliary Deanery  E 3
Minutes: May 15 1906 - May 9 1911

*Woman's Auxiliary Junior Branch (1911)*  

Attendance register, 1927-1928  
Finances, 1927-1928  
Minutes: Sept. 23 1936 - Mar. 17 1937

**16 Lay people**

**16.1 Anonymous**

Leaders of the Church of other days (Newspaper scrapbook - compiler unknown (1920s-1930s))

Photo album (1985-1989)

*City of Windsor Centennial Interfaith Service, 17 May 1992*

*The All Saints Family, Sept. 1993-March 1996*

**16.2 Helen D'Avignon**

Photographs  
Table place mat for banquet, homecoming of the South African contingent, January 17, 1901

**16.3 Maude Longley**

Font Roll Remembrance cards, April 11 1912  
*BP Girl Guide enrolment card signed by Lady Baden Powell (1913)*  
Scrapbook 1  
Scrapbook 2

**16.4 Evelyn Shephard**

Photo album

**16.5 Conrad Reitz**

Miscellaneous
Photo album (Part I, 1988-1995)  E 4
Photo album (140th Anniversary, November 1997)  E 4
Photo album (Part II, 1996-1997)  E 4
Photo album (Part III, 1998-2000)  E 4
Photo album (Part IV, 2001-2002)  E 4
Photo album (Part V, 150th anniversary, 2001-2002)  E 4
Photo album (Part VII, Jan. 2005-

16.6 David Pepper

Bishop’s crook design  G 3
Carvings sketch collection  (L: David Pepper)

16.7 Howard and Leila Pepper

16.8 Gall family

Miscellaneous  G 3
Ms. of arrangement of “Happy birthday” by Walter MacNutt  G 3
ACW Notebook  E 4

16.9 Stan Goldspink  E 4

Photo album - Renovations, Oct. 15 1994-Dec. 23 1994

16.10 Art Roth  E 4

Photo album - 1984-2000

16.11 Dick Kennedy  E 4

Church inventory, July 2002
Photographs (File box)

16.12 Alex McCrindle  G 3

Organ concerts
16.13 Ken Andrews

Photographs

17 Church Property

17.1 Deeds of property

17.2 Appraisal and insurance

17.3 Renovations and restoration

17.31 Miscellaneous


17.34 K. Bekker Incorporated. *All Saints’ Anglican Church plaster repairs and painting: Construction report July 1999.*

17.35 K. Bekker Incorporated. *All Saints’ Church foundation repairs construction report: February-April 1999.*

17.36 N.K. Bekker Incorporated. *All Saints’ Church repairs and restorations.* [31 August 1999]

17.4 Karl Wilhelm Organ

17.5 Carillon

17.6 Scott Hall
17.7 Accessibility

17.8 Guide Chapel

17.9 Narthex Screen

17.10 Security

17.11 Flags

17.12 Miscellaneous

18 Parish bulletins

(To be sorted chronologically)

18.1 Order of service, pre-1940
18.2 Order of service, 1940-1949
18.3 Order of service, 1950-1959
18.4 Order of service, 1960-1969
18.5 Order of service, 1970-1979
18.6 Order of service, 1980-1989
18.7 Order of service, 1990-1999
18.8 Order of service, 2000-2010

Picture Collections and newspaper clippings

21 Photographic prints and negatives (Bookcase)

21.1 Prints (To be sorted and indexed)

21.2 Negatives

22 Photographic transparencies (Bookcase)
22.1 Archives Workshop – Slide show

23 Framed pictures

23.1 Rectors (displayed on walls of Scott Hall)

E.H. Dewar (1852-1859)
John Hurst (1860-1873)
St. G. Caulfield (1874-1881)
W.H. Ramsay (1882-1885)
J.P. Hincks (1886-1903)
F.A.P. Chadwick (1904-1910)
Arthur Carlisle (1911-1921)
W.A. Earp (1922-1926)
P.N. Harding (1927-1940)
R. Charles Brown (1941-1949)
L. Carl Swan (1949-1952)
W. Gerald Burch (1952-1956)
G.A. Ruskell (1956-1964)
J.P. Peck (1976-1990)
William Gray (2003- )

23.2 All Saints' Church (displayed on walls of the archives)

1857 - Charles Seager sketch, 1970
1871 - found in pillar of church during renovations
1908 - painting by Alice Johnson (Oil on canvas, 15.5 x 12 cm.)
1995 - Print of painting by Baillar
1997 - Photograph
2002 - Photograph

23.3 Church services and activities (displayed on walls of archives)

23.4 Miscellaneous small and medium-sized framed pictures
1. Wooden box (E - Top of steel storage cabinet - to be sorted and indexed)
2. Cardboard box (E - Top of steel storage cabinet - to be sorted and indexed)

23.5 Miscellaneous large framed pictures

1. (D - Top of steel storage cabinet - to be sorted and indexed)
2. (Under wooden table - to be sorted and indexed)

24 Newspaper clippings

Miscellaneous
Scrapbook (Bookcase)

Architectural collection

31 All Saints Church
Blueprints and architectural drawings (To be indexed)

32 Scott Hall
Blueprints and architectural drawings (To be indexed)
Material objects collection

41 Material objects in the Archives

Framed memorial of the laying of the foundation stone on July 17 1855 and dedication service September 10 1857. Probably from the covering of a souvenir box - 4" x 3".  

Silver ciborium - presented to Mr. and Mrs. M. Richards by Rev. E.H. Dewar, October 1857. Given to All Saints by Robert and Marion Down, Sept. 10 1979

WWI figures made by All Saints’ Patriotic Society (formed Oct. 6 1914, disbanded Feb. 9 1919): Piper, John Bull, General Joffre, Private, Soldiers, in 26 x 22 cm. display case, made by Stan Jones

Brass shovel (27 cm.), inscribed: The Windsor Star Civic Beautification Awards, 1989

Display plate (22 k. gold Can Art China, Collingwood, Ont. 19??)

Coffee mugs (2)

Braided patches - All Saints’ Church 125th Anniversary
Pewter Christmas tree ornament - All Saints Church 150th Anniversary  F 4

Palm cross: Palm Sunday, March 2002 (Anglican-Lutheran Service)  F 4

Rose window: Glass recovered from original window  
Lead casing from original window  F 4

Original base section of the Jamie Pye Memorial Cross, by David Pepper, damaged by vandals in the Spring of 2001  F 4

Cross display frame  H

Greeters name tags  F 4

Visitors' lapel pin crosses  F 4

War Savings Certificate boxes  F 4

Three wooden shingles from roof renovation, June 2004  F 4

41 Memorial plaques

See 16.9 Inventory (Dick Kennedy)

42 Tapestries, hangings and flags

See 16.10 Inventory (Dick Kennedy)
Flag (on pole) - Diocese of Huron processional flag  H
Flag - Diocese of Huron processional flag -  F 2
Ontario Flag  F 2
Flag - Cross of St. George - donated by Timms family - Returned by T. Drayson Feb. 2004  F 2
Flag - Union Jack - donated by Timms family - Returned by T. Drayson Feb. 2004  F 2

150th Anniversary banner  F 2

44 Linens

See 16.10 Inventory (Dick Kennedy)
Library Collection

51 All Saints' published books and pamphlets (Chronological order) (Bookcase) H

51.1 Housewife's Guide by the Ladies of All Saints' (1910)

51.2 Blotter diary yearbook 1925 70th anniversary 1855-1925. Windsor, Ont. All Saints Church, 1925. (5 copies)

51.3 Historical review commemorating the eightieth anniversary year. 1935

51.4 Through ninety years: a record of worship, work and witness under the Grace of God, 1855-1945. Windsor, Ont.: All Saints Church, 1945. 32 p. (3 copies)

51.5 100th Anniversary celebration, All Saints Church. 1955 (2 copies)

51.6 Centenary fund, All Saints Church. 1955

51.7 The All Saints story, 1885 [i.e. 1855]-1970: 115 years serving God and the people of Windsor. 1970.

51.8 All Saints Anglican Church [directory]. 1970 (2 copies)

51.9 All Saints Anglican Church: 125th anniversary, 1855-1980 (2 copies)

51.10 All Saints Anglican Church Windsor Ontario November 1985 130th anniversary [directory] (2 copies)

51.11 All Saints Anglican Church 1855-1990.

51.12 All Saints Anglican Church, Windsor 1997: let's get acquainted [directory] (2 copies)


51.14 Celebrating 150 years: 1852-2002 [directory]


52 Miscellaneous books (Alphabetical order) (Bookcase)

Anglican Church of Canada. Committee on Christian Unity. *The Principles of union between the Anglican Church of Canada and the United Church of Canada* [1965]


Anglican Church of Canada. Diocese of Huron *The Holy Communion contemporary Eucharist for experimental use within the Diocese of Huron*. [n.d.]


**Historical Booklet of Trinity Church Sarnia Township, 1907-1947.**


Ling, Evelyn R. *Archives in the church or synagogue library.* 2d. ed. Portland, Ore.: CSLA, 1996. (CSLA Guide no. 10)


**53 Serials (Bookcase)**

Church of England in the Dominion of Canada. General Synod. *Journal of proceedings.* Third, fourth and fifth sessions, Montreal, Quebec, Ottawa, 1902, 1905, 1907. [Bound together, engraved with Ernest G. Henderson's name on front cover]

*Off the record*. Toronto: Archives Association of Ontario. v. 13 no. 4, Dec. 1996-v. 14 no. 5, Dec. 1997; v. 18 no. 4, Fall 2001-


54 Bibles

53.1 Bible. *Holy Bible*. (Presented by the Churchwomen’s Aid of All Saints Church in memory of Mrs. Mary Skinner, Easter 1928)  

53.2 Bible. *Holy Bible*. (Presented to Barbara and Perce Ruse by Grandma and Grandpa Empringham - 1912. Donated by Mrs. B. Ruse, Greater Windsor Nursing Home)

55 Prayer books

58 Hymn books

59 Sheet music

Haugen, Marty. *Mass of Creation*  

Audio Visual Collection

61 Audio cassettes (Bookcase)

61.1 All Saints choir 1953 (*Hear my prayer* - Felix Mendelssohn; Walter MacNutt, organist and choirmaster; soloist, Don Gall). All Saints church service, November 11 1983. Minister: Rev. Jack Peck; organist: David Palmer)

61.2 53d Weekend - 1979-1989: Mary Jo Leddy, Madeline L’Engle, etc.
61.3 All Saints' Youth Choir, Christmas 1983


61.5 INTERVIEWS: Leila Pepper, August 13 2001 (1 hr.); Hazel and Ernie Waugh, August 13 2001 (1 hr.); Canon R. Charles Brown, October 18 2001 (45 min.); Rev. J.G. Ruskell, October 18 2001 (1 hr.); Elsie and Les Batterson, November 28 2001 (1 hr.); Bishop Jack Peck, Jan. 19 2002 (1 hr.); Don and George Gall, Feb. 9 2002 (1 1/2 hr.); David Palmer, March 9 2002 (1 1/2 hr.); Bernice Bertrand, March 19 2002 (1 hr.) Helen Jones, March 27 2002 (1 hr.) Charles and Anne Laing, Fred and Jean Arthurs, Camilla Stodgell-Wigle, Marg Simpson, Betty Richards, Rev. Don Clark, Rev. John Clark, Archdeacon Bob Bennett (some editing and consolidation required)

61.6 Witness for Africa March 2002

61.7 Church service: Palm Sunday, March 24 2002 (1 1/2 hr.)

61.8 Queen Mother Memorial Service, April 7 2002

61.9 Book launch (CBC Crosstown, October 17 2002): Patronal dinner, Nov. 2 2002: Patronal 150th anniversary service, Nov. 3 2002

61.10 Miscellaneous tapes: Retreats, Workshops, music, etc. (to be sorted and indexed)

62 Videotapes (Bookcase)

Christmas concert. CBC Windsor, 1980. Professional 3/4 ins. format (Tape surface deteriorated and unusable)

Christmas concert. All Saints Junior Choir, Detroit Bell Ringers, Alexander Zonjic (flute), David Palmer (organ), Bob Monks (Narrator). CBC Windsor, 1980. 1 hr VHS format. Taped from television. Copy of 62.1

Christmas pageant 1947, The All Saints Story, The other six days. VHS copy of 63.1-63.4. 1 1/2 hrs
A Wedding at All Saints. Conrad and Joanne Reitz, September 14, 1991. Rev. Dr. John Clark officiating, assisted by Madeline Patterson, featuring the All Saints' choir. VHS format. 30 min.

Church service, Palm Sunday, March 24 2002 (2 min.) (TV News)
Memorial service, Queen Mother, April 7 2002 (2 min.) (TV News)
150th patronal anniversary service, Nov. 3 2002 (2 min.) (TV News)


63 Cine films (8 mm. and 16 mm.)
Christmas pageant 1947. 16 mm. 4 min.

The All Saints' Story, Pt. 1 (1980). Super 8 sound 30 min. L: Ron Davies

The All Saints' Story, Pt. 2 (1980). Super 8 sound 30 min. L: Ron Davies

The Other six days (1985). Super 8 sound 30 min. L: Ron Davies
(63.2-63.4 filmed by Ron Jones, Amherstburg)

64 Phonograph records

The Great organ sounds of David Palmer. The Karl Wilhelm organ of All Saints' Anglican Church, Windsor. [1983]
Programme: Toccata and fugue in D minor, BWV 565 (J.S. Bach); Trio from Triptyque (Jean Langlois); Carillon-sortie (Henri Mulet); Fugue in G major (BWV 577 (J.S. Bach); Toccata (from Symphony, Op. 42 no. 1) (Charles-Marie Widor); Carillon de Westminster, Clair de Lune (Louis Vierne).

65 Audio tapes - reel to reel

66 Computer disks

Computer zip disks: Into the New Millennium (7 disks)
CD Backup disk: Into the New Millennium: Guide to the Collection
All Saints' Church is in Ellamsbridge Road, Sutton, Merseyside, England. It is an active Anglican parish church in the deanery of Saint Helens, the archdeaconry of Warrington, and the diocese of Liverpool. Its benefice is united with those of St Nicholas, Sutton, and St Michael and All Angels, Sutton, to form the Sutton Team. The church is recorded in the National Heritage List for England as a designated Grade II listed building. YouTube Encyclopedic. I ask only once a year: please help the Internet Archive today. Right now, we have a 2-to-1 Matching Gift Campaign, so you can triple your impact! Most can’t afford to give, but we hope you can. All-saints-anglican-church-yandina-526206. Audio Preview. remove-circle. Share or Embed This Item. EMBED.